



White Oaks
MONTESSORI SCHOOL

**WHITE OAKS MONTESSORI SCHOOL
HEALTH AND MEDICAL POLICIES**

Date Policy and Procedures Established: September 2011

Date Policy and Procedures Updated: November 2017

WOMS is not permitted to administer any over the counter medication that is not specifically prescribed for that child. Before a staff member is able to administer any prescribed medication, a **Medication Form** must be filled out and filed in the office by the parent. The medication must be in the original bottle and labeled with the student's name, the name of prescription and doctor's name. The school must be notified if a child is on medication that is administered at home. This includes **epipens, asthma puffers, Tylenol (doctor prescribed), etc.**

Any medical equipment, or written medical procedures or protocols including asthma puffers, epipen auto-injectors, etc. must be brought on field trips **OR** whenever that child is off school property. This includes during times that school is evacuated for emergencies. It is recommended that the organizer of the field trip carry a cell phone and know the location of the closest medical facility.

Staff members have the right to refuse any child who appears to be sick upon arrival at school. Parents and/or emergency contacts will be contacted if a child's condition worsens during the day.

MEDICATION

1. All medication must be brought to the office, do not leave any medication in child's lunch bag or cubby. Administration of prescription medication to students must be handled very carefully.
2. Permission must be received from parents and a "Drug/Medication" form completed before a student is allowed any medication.
3. Medication will either be refrigerated in a locked medicine box in fridge or in a locked medicine box in the office.
4. White Oaks Montessori School staff will administer the drug and write the time given, amount given and sign "Drug/Medication" form.
5. **NON-PRESCRIPTION MEDICINE SHALL NOT BE ADMINISTERED BY TEACHING STAFF**, (unless accompanied by a doctor's prescription).

ARRIVAL

1. Before each child enters the classroom and starts interacting with the other children, teachers must appraise his or her health in order to detect possible symptoms of illness.
2. If you identify a child whom you believe has a communicable disease, such as measles, mumps or chickenpox, or shows signs of fever, diarrhea or vomiting please immediately contact the office or Principal. Do not admit the child to the classroom (or if the child has already been

admitted to the classroom, have him or her taken to the office). This will help to prevent the spread of disease to other children.

3. If a student becomes ill during school hours, please speak to the office or Principal before contacting the parents and sending the student home.
4. Any child sent to the office with illness must have illness recorded in illness log.

ALLERGIES

WHITE OAKS MONTESSORI SCHOOL IS A NUT AWARE SCHOOL.

1. The most serious allergies are anaphylactic reactions to **bee stings, shellfish, peanut butter and nut products. Peanut butter/nut products can be fatal.** Even if a residue of nut oil is left on furniture or utensils and a child with an allergy touches the items, the child can have a serious reaction. White Oaks Montessori School's policy is that **NO PEANUT BUTTER/NUT PRODUCT** is to be brought to school by any child or staff member, thus avoiding a tragedy. Please check the ingredient list on all packages for **nuts or may contain traces of nuts.**
2. Each child who is allergic **must provide two (2) Epipens**, one for the classroom and one for the office. If the child has a severe reaction, see to the child **first**, and then notify the office immediately.
3. Tim Horton's cannot guarantee that their products are NUT FREE. These items are not allowed in the school. Food products brought into the school that do not have an ingredient list **WILL NOT** be served.

COMMUNICABLE DISEASES

The Public Health Act (Section 84) requires that children who are suffering from communicable diseases be excluded from school. If a child is on medication by prescription, he/she must be kept home for **48 HOURS**. For communicable diseases, parent is encouraged to consult family physician before the child resumes attendance. It would be appreciated that the school be notified of any communicable disease so that other parents can look out for symptoms.

Region of Peel Public Health gives the Principal and Assistants the authority to exclude children who are suffering or are suspected of suffering from a communicable disease. The periods of exclusion that we follow are listed below:

Chicken Pox	Contagious from 1 to 2 days before onset of rash and up to 5 days after, child can return to school when he/she feels well enough to participate in all activities.
Fifth Disease (Slap Cheek)	Contagious before onset of rash and probably not contagious after onset of rash, hand washing is important.
Pink Eye (Conjunctivitis)	Exclude the child if the eye is watery and red or if there is a pus-like yellow discharge from the eye(s) until at least 24 hours after the first dose of antibiotic treatment.

Hand, Foot, Mouth Disease	Blisters may occur for 7 to 10 days on palms, finger and soles of feet. Once diagnosed by a physician, the child can return if well enough to participate in activities.
Head Lice (Pediculosis)	Children are excluded until treated and the nits are removed from hair. You must consult a Physician before applying special pediculosis shampoos or lotions to a child under 2 years of age. A child must attend the office before admittance to the class is allowed.
Ringworm (Fungal skin infection)	Child must be excluded from school until treatment is started. While at school, affected area must be covered.
Impetigo	Exclude the child from school from onset until lesions are dry or 24 hours after the first dose of antibiotic treatment. While at school affected area must be covered.
Strep Throat Scarlet Fever	Contagious from onset until 24 hours after beginning of treatment. Once the fever breaks, if the child is well enough to participate in activities, he/she can return to school.
Mumps	Exclude child from school. Child can be re-admitted 9 days after the onset of swollen glands or once swollen glands have returned to normal size.
Influenza	Contagious for 3 to 5 days from the onset of the symptoms, up to seven days in young children.

OUTBREAK POLICY

The Public Health Act (Section 84) requires that children who are suffering from communicable diseases be excluded from school. If a child is on medication by prescription, he/she must be kept home for **48 HOURS**. For communicable diseases, parents are encouraged to consult a family physician before the child resumes attendance. It would be appreciated that the school be notified of any communicable disease so that other parents can look out for symptoms.

The period of exclusion that we follow for fever, vomiting and diarrhea are listed below:

1. Children with respiratory illness must be symptom free for **24 hours** before returning to school.
2. Children with a fever must be fever free for **24 hours** before returning to school.
3. Children experiencing gastro-intestinal issues such as vomiting, or diarrhea must be symptom free for **48 hours** before returning to school.

To ensure the overall health of all children, WOMS will send a notice through Transparent Classroom and post a sign at classroom doors when we are experiencing any illnesses in a class such as pink eye, fever, vomiting, diarrhea, etc. When we suspect an outbreak of any such illnesses, a notice to all classes will be sent through Transparent Classroom and signs will be posted on all classroom doors and school bulletin board.